

Minutes

Kick-start meeting of INTEGRATE project, Athens, Greece, 9-10/02/2024

Details of the meeting

Purpose of the meeting: Kick-start meeting of the Creative Europe-funded project called “INTEGRATE”

Host: Sofia Ioannidi from Apicco Community, Greece

E-mail: apiccotheatre@gmail.com

Date: 9-10/02/2024

Venue: Myrtillo Café, Ampelokipoi Athens

Participants attending meeting

Organization	Participants
Apicco Community	<ol style="list-style-type: none"> Ioannidi Sofia – President Tzaferis Panagiotis – Member
University of Thessaly – DaSE Lab	<ol style="list-style-type: none"> Vassilakopoulos Michael – Project’s coordinator Mallios Nikolaos – PhD member of the lab
Balamos Teatro	<ol style="list-style-type: none"> Traitsis Michalis – President
Theatre De L’ Opprime	<ol style="list-style-type: none"> Fрати Rui – Artistic Director
Sigma-Art Foundation	<ol style="list-style-type: none"> Dumitrescu Cristian - President



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Project “INTEGRATE- INclusion and educaTional EnliGhtenment with dRAma and ThEatre” was funded under the Creative Europe programme of the European Union – Pr. No. 101131692

Meeting's Agenda

9/2/2024
13:00

Welcome - Introduction – Attendance list

Main presentation of the project

Vassilakopoulos Michael, DASE LAB, UTH

Presentation of Apicco Community

Ioannidi Sofia

Presentation of Balamos Teatro

Traitsis Michalis

Presentation of Teatre De L' Opprime

Frati Rui

Presentation of Sigma-Art Foundation

Dumitrescu Cristian

Role allocations – Task assignment – Timetable settings for WP2, WP3 and WP4 tasks

Mallios Nikolaos, DASE LAB, UTH

Recap of decisions taken – Expected outcomes - Questions

10/2/2024
13:00

Meeting's Objectives

The **main objectives** of this kick-start meeting were:

- To get to know each other
- To share our motivations and wishes for outcomes

Better understanding and discussion of:

- The project's objectives
- The management and administrative rules
- Planning of next activities

Meeting's Notes

09.02.2024 (1st day of the meeting)

Welcome Speech and Brief Information about Project

Vassilakopoulos Michael as coordinator of the project welcomed everyone and gave a brief introductory speech about the project, its timeline and its objectives.

The other participants introduced themselves very briefly by stating their name, the organization they work for and their role in the organization.



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Presentations of Partner's Organizations

Apicco Community: Mrs Ioannidi Sofia (host of the kick-start meeting) welcomed everyone to the meeting and gave a short introductory presentation of herself and her colleague (Mr Tzaferis Panayotis). She then explained the main purpose of Apicco Community and its objectives towards disadvantaged people and youth.

Balamos Teatro: Mr Traitsis Michalis (founder and director of Balamos Teatro) presented himself and the more than 30+ years of Balamos Teatro in Ferrara, Venice and many other Italian territories (and mostly inside prison facilities).

Theatre De l' Opprime: Mr Frati Rui (artistic director of the organization) presented his role in the Theatre De l'Opprime theatre with more than 25 years of experience in Europe and its significant place in the Theatre of the Obsessed community in Europe (inspired by Augusto Boal)

Sigma-Art Foundation: Mr Dumitrescu Cristian (president of the foundation Sigma-Art) presented himself, the theatrical company, the number of European and national projects the Sigma-Art Foundation is involved, and expressed his gratitude for being in Athens for the beginning of the INTEGRATE project.

Transnational project meetings

All partners agreed to the proposed meetings and the hybrid scheme of online and in-person meetings. The 1st meeting is taking place in Athens (minutes of this meeting are recorded in this sheet), the 2nd meeting will be held online, the 3rd meeting in Bucharest (in-person) and the 4th meeting online.

10.2.2024 (2nd day of the meeting)

The meeting continued the next day with the other presentations and activities. A number of actions were agreed among the 5 partners.

Project's implementation – Phases

The meeting's main presentation was made by Mr Mallios Nikolaos, Phd candidate of the University of Thessaly. In the beginning of his presentation, he exemplified the 3 main phases of the project (initial – intermediary – closing) and the tasks that should be done during those phases.

Presentation of Work Packages

The next part of his presentation was presenting the 5 main work packages of the INTEGRATE project. In his detailed presentation, a lot of questions were raised by all partners and all issues were successfully addressed.

Financial Mechanism – Budget

The final part of Mr Mallios' presentation was a detailed budget description. He has prepared everything needed for the explanation of the financial mechanism of the project and a detailed financial sheet per



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partner was distributed among them. All partners had to study for half an hour the lump sum mechanism and a lot of time was given to answer any question that had arisen.

Recap of decisions taken – Expected outcomes

The final part of the kick-start meeting was directed by Mr. Vassilakopoulos Michael, that made a brief recap of the project, the decision that were taken in the 2-day meeting and the tasks that everyone should implement during the course of 24 months.

Actions agreed

Task	Action Points	Date of Delivery	Responsibility
O1	Quality Control Plan	31/3/2024	UTH
D1	Minutes of the 1 st meeting	29/2/2024	UTH
D2	Minutes of the 2 nd meeting	30/10/2024	UTH
D3	Minutes of the 3 rd meeting	30/5/2025	UTH
D4	Minutes of the 4 th meeting	31/12/2025	UTH
O2	Short Guides from each partner	31/7/2025	TDO, Apicco, Balamos, Sigma-Art
O3	Promo Video	30/10/2025	Balamos Teatro
O4	ICDT manual and ICDT web tool	31/12/2024	UTH
O5	Video Documentary	31/12/2025	Balamos Teatro
D5	Project's website	31/3/2024	UTH

Next meeting

<i>Date:</i>	September 2024	<i>Time:</i>	18:00 CET	<i>Location:</i>	Online
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Photos of the meeting



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